

## Trainee Assistant Practitioner Person specification

<b>Post Title:</b> Trainee Assistant Practitioner	<b>Location:</b>
<b>Completed by:</b>	<b>Date:</b> April 2004

<b>Quality</b>	<b>Essential Criteria</b>	<b>Desirable Criteria</b>	<b>Method of Assessment</b>
<b>Attendance record</b>	Satisfactory attendance record for the last two years		Health Interview References
<b>Training/Knowledge</b>	Minimum of 2 years experience working within a clinical/social care speciality	Experience of working in more than 1 clinical speciality across health and/or social care	Application Interview
	Evidence of recent appropriate study and application in the work setting	NVQ 2/3	Application, CPD portfolio, interview, competency acquisition statements
	Basic IT skills	European Computer Driving Licence	Application

<b>Special skills and aptitudes</b>	Ability to establish and maintain effective communication with patients and their families about care/treatment	Experience of supporting the development of others	Application/interview
	Ability to communicate informally to the multi-disciplinary team		Application/interview
	Ability to undertake allocated tasks appropriate to competence		Application/interview
	Ability to work within a multi-disciplinary team		Application/interview
	Promotion of equality, diversity and rights of others		Application/interview
	Contribute to the ongoing assessment of the patient/clients needs		Application/interview
	Evidence of relevant clinical skills relevant to clinical speciality		Application/interview/ Portfolio

## Trainee Assistant Practitioner Person specification

	<p>Understand importance of contributing to the delivery and evaluation of service including recording accurately in order to monitor.</p> <p>Working appreciation of:</p> <ul style="list-style-type: none"> <li>• Health &amp; Safety &amp; Security</li> <li>• Risk assessment</li> <li>• Appraisal and supervision</li> <li>• Accountability</li> <li>• Confidentiality</li> </ul> <p>Understand role of Assistant Practitioner in context of team and organisation and how the role can contribute to service development</p> <p>Contribute to monitoring quality of work in own clinical area and report /alert others when necessary (complaints, mistakes, delays, workload issues, safety etc)</p> <p>Ability to complete patient records in accordance with policies and procedures</p>	.	<p>Application/interview</p> <p>Application/interview</p> <p>Interview/written A 4 submission</p> <p>Application/interview</p> <p>Application/interview</p>
--	---	---	---

<b>Personal attributes</b>	Ability to use own initiative		Application, interview
	Ability to demonstrate principles of client confidentiality		Interview
	Ability to be flexible within team		Interview
		Ability to work without direct supervision	Interview
	Willingness to undertake a programme of learning	Contribute to student learning	Application/interview